



CITY OF SUFFOLK

DEPARTMENT OF FINANCE PURCHASING DIVISION

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, PHONE (757)514-7520 FAX (757)514-7524

ADDENDUM #1 REQUEST FOR PROPOSAL A/E SERVICES POLICE ADMINISTRATION BUILDING EXPANSION

ACCEPTANCE DATE: Prior to 5:00 p.m. April 12, 2012 Eastern Standard Time

RFP NUMBER: 2012-00078

ACCEPTANCE PLACE City of Suffolk
Purchasing Division
P.O. Box 1858 (23439)
441 Market Street, Suite 105 (23434)
Suffolk, Virginia

Requests for information related to this Proposal should be directed to:

Linda S. Story, CPPB, Purchasing Agent

(757) 514-7523

Email Address: lstory@suffolkva.us

This document can be downloaded from our web site:
www.suffolkva.us/bids/index.jsp

Issue Date: March 28, 2012

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.

If the offeror has obtained this Request for Proposal (RFP) document from the City's website or a source other than the City of Suffolk, contact the Purchasing Division prior to submitting any proposal to ensure that a complete up-to-date package has been received. The Purchasing Division is not responsible for providing addenda if the offeror is not listed on record as a prospective offeror

Listed below are clarifications and amendments to the Request for Proposal for the Police Administration Building Expansion:

- Scheduling of Project - Project will run ahead of or parallel to the construction of the new Municipal Center/E911 Call Center.
- Existing Drawings - Due to security of this building the existing drawings cannot be made available at this time, however, they will be made available to the successful firm.
- Additional Utilities - No additional utilities will be required.
- Parking - The City will be closing on a piece of property adjacent to the existing Police Administration Building to be used for parking.

Anyone that is interested will be allowed to view the existing facility on Tuesday, April 3, 2012 at 10:00 AM. Capt. Dean Smith of the Suffolk Police Department will be available at that time to take you on a tour; this will be the only time allotted for a walk thru of the facility. You will not be allowed to take pictures during the walk thru due to security.

The sign in sheet is attached for your information.