

## SECTION 00020 - ADVERTISEMENT FOR BIDS

**CITY OF SUFFOLK/SUFFOLK POLICE RESPONSE FACILITY AND MISC. ALTERATIONS  
IFB #2012-00071**

Sealed bids for Suffolk Police Response Facility and Misc. Alterations for the City of Suffolk will be received in the Office of Finance Department/Purchasing, Room 105, 441 Market Street, Suffolk, Virginia, until 3:00 P.M. Local Prevailing Time on **April 11, 2012** and then publicly opened and read aloud on the date of bid receipt. No bids will be accepted after 3:00 P.M.

A non-mandatory pre-bid conference will be held at 1:00 P.M., March 28, 2012 at the North Suffolk Public Safety Center, 3903 Bridge Road, Suffolk, VA 23435.

The procedure for withdrawal of bids shall be according to Chapter 43, Title 11, Section 2.2-4330 (i) of the Code of Virginia, 1950 as amended.

The General contract is to be awarded on a lump sum basis and includes all work as defined in the Contract Documents.

Drawings and Specifications may be seen at the Builders and Contractors Exchange, 1118 Azalea Garden Road, Norfolk, VA 23502; iSqFt Project Information, c/o A&E Reprographics, 5020 Ferrell Pkwy, Suite 205-185, Virginia Beach, VA 23464; Division of Purchasing, Suffolk; and at the office of Waller, Todd & Sadler Architects, Inc. Plans will be available on **March 19, 2012**.

Sets of drawings and specifications may be obtained as complete sets of Bidding Documents, upon deposit of \$150.00 for each set, in the form of a check made payable to Hackworth Reprographics, at the office of Hackworth Reprographics, 1700 Liberty Street, Chesapeake, Virginia 23324; phone (757) 545-7675. A shipping fee of \$15.00 minimum for each set will be charged for those Contractors who wish to have their sets mailed. Shipping and handling fees shall be in the form of a separate check made payable to Hackworth Reprographics. No partial sets will be distributed. Deposits are non-refundable.

**Bid Security:** A bidder's bond or certified check will be required in the amount of not less than five percent of the Base Bid. The bid bond shall be executed on AIA Document A310, or in the same form, and for a period of not less than 60 days after the bid opening date. Bond or check shall be payable to the City of Suffolk.

The Owner reserves the right to waive informalities and to reject any or all bids. Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted, except that if the bid from the lowest responsible bidder exceeds available funds, the Owner may negotiate with the apparent low bidder to obtain a contract price within available funds, as authorized by Section 2.2-4318 of the Code of Virginia.

Bidders' attention is invited to the requirements of Title 54.1, Chapter 11, of the Code of Virginia pertaining to Registration.

If you are physically disabled, hearing or visually impaired and need assistance with the bidding process, please call the office of Finance Department/Purchasing Division, City of Suffolk, Linda S. Story, Purchasing Agent; (757) 514-7523 for further assistance.

Linda S. Story, CPPB  
Purchasing Agent