



# CITY OF SUFFOLK

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## Purchasing Division

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

## ADDENDUM #2

**TITLE:** Replacement Pumps

**ACCEPTANCE DATE:** December 18, 2012

**IFB NUMBER:** 2013-00051

**ACCEPTANCE PLACE:** Finance Department, Purchasing Division, Room 105  
441 Market Street  
Suffolk, Virginia 23434

**BID OPENING LOCATION:** Purchasing Division Conference Room  
441 Market St., Room 105  
Suffolk, Virginia 23434

Requests for information related to this Invitation should be directed to:

Cindy L. Norfleet, CPPB, Senior Buyer  
(757) 514-7522  
Email address: [cnorfleet@suffolkva.us](mailto:cnorfleet@suffolkva.us)

This document can be downloaded from our web site: [www.suffolkva.us/bids/index.jsp](http://www.suffolkva.us/bids/index.jsp)

Issue Date: December 5, 2012

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.

**If you have obtained this bid document from the City's website or a source other than the City of Suffolk, contact the Purchasing Division prior to submitting your bid to ensure that a complete up-to-date package has been received. The Purchasing Division is not responsible for providing addenda if the vendor is not listed as a prospective bidder.**

# **ADDENDUM #2**

## **Replacement Pumps**

**Contract No. 2013-00051**

The City of Suffolk's Invitation for Bid for replacement Hydromatic pumps has been amended/clarified as follows:

The bid opening dated is hereby extended until 3:00 p.m. December 18, 2012.

Specifications and quantities of required pumps and flange assemblies have been changed/clarified and are detailed on the attached REVISED BID FORM. The Bidder MUST submit his bid on the attached REVISED BID FORM; bids not submitted on the REVISED BID FORM will be rejected.

If you have any questions regarding the Addendum, please contact me at (757) 514-7522.

**CITY OF SUFFOLK, VA**

***Cindy L. Norfleet***

Cindy L. Norfleet, CPPB  
Senior Buyer

# REVISED BID FORM

**TO:** Purchasing Division  
441 Market Street, Room 105  
Suffolk, VA 23434

**BID:** Replacement Pumps

**DUE:** December 18, 2012  
**TIME:** 3:00 p.m. Local

\_\_\_\_\_(Company) quotes firm price(s) below to provide and deliver F.O.B. destination Hydromatic replacement pumps and flange assemblies in accordance with all specifications, terms, and conditions herein.

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
3 EA	Hydromatic HPGH500M3-2 submersible grinder pump w/5 hp, 230v, 3ph, 60hz, 3450 rpm motor, 35' power cord and 6.25" impeller. Includes pump guide kit and pump discharge kit. (PS's #002 and #044)	_____	_____
1 EA	Hydromatic S4N150M3-6 submersible non-clog pump w/1.5 hp, 230v, 3ph, 60hz, 1150 rpm motor, 35' power cord and 7.00 impeller. Includes sealing flange, carrier and base plate assembly. (PS #021)	_____	_____
1 EA	Hydromatic S4M500M2-4 submersible non-clog pump w/5 hp, 230v, 1ph, 60hz, 1750 rpm motor, 35' power cord, and 6.88" impeller. Includes sealing flange, carrier and base plate assembly. (PS #022)	_____	_____
3 EA	Hydromatic S4N200M3-6 submersible pump w/2 hp, 230v, 3h, 60hz, 1150 rpm motor, 35' power cord, and 7.75" impeller. Includes 4" sealing flange. (PS #027)	_____	_____
3 EA	Hydromatic HPGH750M3-2 submersible grinder pump w/7.5 hp, 230v, 3ph, 60hz, 3450 rpm motor, 35' power cord, and 6.88" impeller. Includes 2" EZ-Out sealing flange, (PS #035)	_____	_____

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
1 EA	Hydromatic HPGF500M2-4 submersible grinder pump w/5 hp, 230v, 1ph, 60hz, 1750 rpm motor, 35' power cord, and 9.00" impeller. Includes pump guide kit and pump discharge kit. (PS #047)	_____	_____
1 EA	Hydromatic S4LX4000EC explosion proof submersible non-clog pump w/40 hp, 230v, 3ph, 60hz, 1750 rpm motor, 35' power cord, and 11.38" impeller. Includes sealing flange and carrier. (PS #060)	_____	_____
1 EA	Hydromatic S4LRC3000M3-4 submersible pump w/30 hp, 230v, 3h, 60hz, 1750 rpm motor, 35' power cord, and 8.38" impeller. Includes 4" discharge elbow, sealing flange and guide rail connector assembly. (PS #067)	_____	_____
1 EA	Hydromatic S4K2500M3-4 submersible pump w/25 hp, 230v, 3ph, 60hz, 1750 rpm motor, 35' power cord, and 10.50" impeller. Includes 4" discharge elbow, sealing flange assembly, and hardware package. (PS #117)	_____	_____
1 EA	Hydromatic HPGF500M3-4 submersible grinder pump w/5 hp, 230v, 3ph, 60hz, 1750 rpm motor, 50' power cord, and 9.00" impeller. Includes 2" Barney's base elbow, sealing flange, and flange adapter. (PS #121)	_____	_____
1 EA	Hydromatic S4K4000M3-4 submersible pump w/40 hp, 230v, 3ph, 60hz, 1750 rpm motor, 50' power cord, and 10.88" impeller. Includes 4" discharge elbow, sealing flange, and guide rail connector assembly. (PS #135)	_____	_____

**GRAND TOTAL:** \$ \_\_\_\_\_

**Best Guaranteed Delivery:** \_\_\_\_\_

**Bidder has included the following with his BID FORM (please check ☒ ):**

☐ "Anticollusion/Nondiscrimination/Drug Free Workplace" clause  
☐ Proof of Authority to Transact Business in Virginia form

**Payment Terms/Discounts** \_\_\_\_\_ (Suffolk's normal payment schedule: items accepted and invoiced by 10th of month will be paid month end. Cash discounts offered for less than thirty (30) days from receipt of proper invoice will not be considered in award.)

**BIDDER:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Person Quoting: \_\_\_\_\_ Title \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Social Security Number or FIN Number \_\_\_\_\_

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same equipment/materials/ service and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

I certify by my signature below that I have received the documents associated with this bid and understand that the review for completeness of these bid documents and the understanding and comprehension of the bid specifications is solely my responsibility; based on this, by my signature below I waive all rights to further claims against the City of Suffolk that the document were incomplete or not understandable.

I certify that the bidder represented herein is eligible to bid with respect to all applicable sections of State and Local Government Conflict of Interest Act, Code of Virginia, Section 2.1-639.1 et. seq.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Person signing bid should show title or authority to bind the firm in a contract.)

## **ANTICOLLUSION/NONDISCRIMINATION/DRUG FREE WORKPLACE CLAUSES**

### **ANTICOLLUSION CLAUSE:**

IN THE PREPARATION AND SUBMISSION OF THIS BID, SAID BIDDER DID NOT EITHER DIRECTLY OR INDIRECTLY ENTER INTO ANY COMBINATION OR ARRANGEMENT WITH ANY PERSON, FIRM OR CORPORATION, OR ENTER INTO ANY AGREEMENT, PARTICIPATE IN ANY COLLUSION, OR OTHERWISE TAKE ANY ACTION IN THE RESTRAINT OF FREE, COMPETITIVE BIDDING IN VIOLATION OF THE SHERMAN ACT (15 U.S.C. SECTION 1), SECTIONS 59.1-9.1 THROUGH 59.1-9.17 OR SECTIONS 59.1-68.6 THROUGH 59.1-68.8 OF THE CODE OF VIRGINIA.

THE UNDERSIGNED BIDDER HEREBY CERTIFIES THAT THIS AGREEMENT, OR ANY CLAIMS RESULTING THEREFROM, IS NOT THE RESULT OF, OR AFFECTED BY, ANY ACT OF COLLUSION WITH, OR ANY ACT OF, ANOTHER PERSON OR PERSONS, FIRM OR CORPORATION ENGAGED IN THE SAME LINE OF BUSINESS OR COMMERCE; AND, THAT NO PERSON ACTING FOR, OR EMPLOYED BY, THE CITY OF SUFFOLK HAS AN INTEREST IN, OR IS CONCERNED WITH, THIS BID; AND, THAT NO PERSON OR PERSONS, FIRM OR CORPORATION OTHER THAN THE UNDERSIGNED, HAVE, OR ARE, INTERESTED IN THIS BID.

### **DRUG-FREE WORKPLACE:**

DURING THE PERFORMANCE OF THIS CONTRACT, THE CONTRACTOR AGREES TO (I) PROVIDE A DRUG-FREE WORKPLACE FOR THE CONTRACTOR'S EMPLOYEES; (II) POST IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, A STATEMENT NOTIFYING EMPLOYEES THAT THE UNLAWFUL MANUFACTURE, SALE, DISTRIBUTION, DISPENSATION, POSSESSION, OR USE OF A CONTROLLED SUBSTANCE OR MARIJUANA IS PROHIBITED IN THE CONTRACTOR'S WORKPLACE AND SPECIFYING THE ACTIONS THAT WILL BE TAKEN AGAINST EMPLOYEES FOR VIOLATIONS OF SUCH PROHIBITION; (III) STATE IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES PLACED BY OR ON BEHALF OF THE CONTRACTOR THAT THE CONTRACTOR MAINTAINS A DRUG-FREE WORKPLACE; AND (IV) INCLUDE THE PROVISIONS OF THE FOREGOING SECTIONS I, II, AND III IN EVERY SUBCONTRACT OR PURCHASE ORDER OF OVER \$10,000, SO THAT THE PROVISIONS WILL BE BINDING UPON EACH SUBCONTRACTOR OR VENDOR.

FOR THE PURPOSE OF THIS SECTION, "DRUG-FREE WORKPLACE" MEANS A SITE FOR THE PERFORMANCE OR WORK DONE IN CONNECTION WITH A SPECIFIC CONTRACT AWARDED TO A CONTRACTOR IN ACCORDANCE WITH THIS CHAPTER, THE EMPLOYEES OF WHOM ARE PROHIBITED FROM ENGAGING IN THE UNLAWFUL MANUFACTURE, SALE, DISTRIBUTION, DISPENSATION, POSSESSION OR USE OF ANY CONTROLLED SUBSTANCE OR MARIJUANA DURING THE PERFORMANCE OF THE CONTRACT.

### **NONDISCRIMINATION CLAUSE:**

1. EMPLOYMENT DISCRIMINATION BY BIDDER SHALL BE PROHIBITED.
2. DURING THE PERFORMANCE OF THIS CONTRACT, THE SUCCESSFUL BIDDER SHALL AGREE AS FOLLOWS:
  - A. THE BIDDER, WILL NOT DISCRIMINATE AGAINST ANY EMPLOYEE OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, RELIGION, COLOR, SEX, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER BASIS PROHIBITED BY STATE LAW RELATING TO DISCRIMINATION IN EMPLOYMENT, EXCEPT WHERE THERE IS A BONA FIDE OCCUPATIONAL QUALIFICATION/CONSIDERATION REASONABLY NECESSARY TO THE NORMAL OPERATION OF THE BIDDER. THE BIDDER AGREES TO POST IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, NOTICES SETTING FORTH THE PROVISIONS OF THIS NONDISCRIMINATION CLAUSE.
  - B. THE BIDDER, IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES PLACED ON BEHALF OF THE BIDDER, WILL STATE THAT SUCH BIDDER IS AN EQUAL OPPORTUNITY EMPLOYER.
  - C. NOTICES, ADVERTISEMENTS, AND SOLICITATIONS PLACED IN ACCORDANCE WITH FEDERAL LAW, RULE OR REGULATION SHALL BE DEEMED SUFFICIENT FOR THE PURPOSE OF MEETING THE REQUIREMENTS OF THIS SECTION.
  - D. BIDDER WILL INCLUDE THE PROVISIONS OF THE FOREGOING SECTIONS A, B, AND C IN EVERY SUBCONTRACT OR PURCHASE ORDER OF OVER \$10,000, SO THAT THE PROVISIONS WILL BE BINDING UPON EACH SUBCONTRACTOR OR VENDOR.

<b>Name and Address of Bidder:</b>	Date:
	By:
	Signature In Ink
	Printed Name
Telephone Number: (     )	
Fax Phone Number: (     )	Title
FIN/SSN#:	

Is your firm a "minority" business? ☐ Yes ☐ No

☐ African American ☐ Hispanic American

☐ American Indian

☐ Eskimo

☐ Asian American

☐ Aleut

☐ Other; Please Explain:

Is your firm Woman Owned? ☐ Yes ☐ No

If yes, please indicate the "minority" classification below:

Is your firm a Small Business? ☐ Yes ☐ No

## PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID, FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

Pursuant to Virginia Code §2.2-4311.2 an Offeror/Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission ("SCC"). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures establish to implement this section is granted by the City Manager, as applicable.

If this quote for goods or services is accepted by the City of Suffolk, Virginia the undersigned agrees that the requirements of the Code of Virginia Section §2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information.

A. \_\_\_\_\_ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is \_\_\_\_\_.

B. \_\_\_\_\_ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor's identification Number issued to it by the SCC is \_\_\_\_\_.

C. \_\_\_\_\_ Offeror/Bidder does not have an Identification Number issued to it by the SCC such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

**Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.**

\_\_\_\_\_  
Legal Name of Company (as listed on W-9)

\_\_\_\_\_  
Legal Name of Offeror/Bidder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print or Type Name and Title

**RETURN THIS PAGE WITH COPIES OF DOCUMENTATION**