



# CITY OF SUFFOLK

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

Purchasing Division

## ADDENDUM 1 REQUEST FOR PROPOSAL False Alarm Billing and Tracking Services

ACCEPTANCE TIME/DATE:

**Prior to 5:00 p.m. April 24, 2013 "Eastern Standard Time"**

RFP NUMBER: 2013-00090-IC

ACCEPTANCE PLACE: Department of Finance  
Purchasing Division, Room 105  
441 Market Street  
Suffolk, Virginia 23434

Requests for information related to this Invitation should be directed to:

Ivy G. Crawford, VCA  
(757) 514-4015  
Email: [icrawford@suffolkva.us](mailto:icrawford@suffolkva.us)

This document can be downloaded from our web site:  
[www.suffolkva.us/bids/info/jsp](http://www.suffolkva.us/bids/info/jsp)

Issue Date: April 12, 2013

## 5.0 SCOPE OF SERVICES/WORK

### 5.3 Special Requirements:

- A. Fill out chart – Attachment A – to show clearly if offer is not providing any of the required services.

SEE THE ATTACHMENT A THAT IS ATTACHED

### FEE SCHEDULE FY 13

Annual Alarm Registration	25.00
Alarm Registration Renewal	10.00
Alarm Registration Late Fee (after 30 days)	25.00
Fee to alarm company for failure to provide alarm user list	25.00 per working day until compliance
Reinstatement fee for failure to provide alarm user list	100.00 + 10.00 per registered user
Late fee for registration renewal (after 30 days)	25.00
Use of Automatic Dialer	100.00
Audible Alarm Violation	100.00
Reinstatement Fee for failure to provide ARM	100.00 + 10.00 per registered user
Failure of alarm company to provide customer False Alarm Prevention checklist	50.00
Failure of alarm company to provide Alarm Installer checklist	50.00
Failure of alarm company to provide Alarm Dispatch Records request	50.00
Security Alarm Company <i>Initial</i> Registration*	100.00
Late fee for Security Alarm Company registration (after 30 days)	25.00
Security Alarm Company Registration Renewal less than 50 alarm sites in Suffolk*	100.00
Security Alarm Company Registration Renewal 51+ alarm sites in Suffolk	100.00
Reinstatement fee for alarm installation/monitoring company	100.00
General false alarm fee for second response	50.00
General false alarm fee for third response	100.00
General false alarm fee for fourth and subsequent response	150.00

Robbery/panic false alarm for second response	100.00
Robbery/panic false alarm for third response	150.00
Robbery/panic false alarm for fourth and all subsequent response	250.00
Reinstatement fee to alarm user for suspended alarm registration	50.00
Late fee for failure to pay false alarm fees after 30 days	25.00
False Alarm fee for non-registered alarm per response	100.00
Fee to monitoring company for calling in on suspended / <i>unregistered</i> alarm site	100.00
Fee to alarm company for making false statement	100.00
Fee to alarm company for causing false alarm response per response	75.00
Fee to monitoring company for failure to verify alarm system signal	100.00
Fee for appeals per request	25.00

Above is our fee schedule. We are not planning on changing CAD or our Alarm Ordinance