

## Notice to Bidders

### Request for Bid

**Status:** **Current**

**Bid#:** 2013-00083-MC

**Title:** Whaleyville Community Center

**Issue Date:** 04/22/2013

**Bid Request Opens:** 3:00pm; 05/22/2013

**Prebid / Preproposal Conference:** Mandatory 2:00 pm, May 07, 2013 at Robertson Elementary School 132 Robertson St., Suffolk VA 23438

**Payment for Bid Document:** Bid Documents can be obtained from Hackworth Reprographics located at 1700 Liberty St., Chesapeake, VA 23324, Tel. (757) 545-7675 and will be issued only as complete sets, for a non-refundable fee of \$260.00 per set. There is a limit of two (2) sets per firm. Payment will be accepted in the form of cash or checks payable to the Treasurer, City of Suffolk only. Credit cards will not be accepted, nor will separate invoices be issued. Call Hackworth to request for the documents ahead of time to allow them to print your set.

### **Purpose:**

Provide all labor, equipment, hardware, services, materials to construct and complete approximately 23,634 sq. ft. of renovation and addition to the Robertson Elementary School to become the City of Suffolk Department of Parks and Recreation's new Whaleyville Community Center as shown on the construction documents/drawings.

**Notes:** Questions concerning this project must be in writing and addressed to Michael Coburn, Purchasing Manager, [mcoburn@suffolkva.us](mailto:mcoburn@suffolkva.us) and must be received no later than five (5) business days preceding the date that the bids are accepted.

**Buyer Contact:** Michael Coburn, Purchasing Manager (757) 514-7523  
[mcoburn@suffolkva.us](mailto:mcoburn@suffolkva.us)

### **Associated Documentation:**