



ADDENDUM 1

INVITATION FOR BIDS

City of Suffolk

IFB #2013-00083-MC

April 23, 2013

Purchasing Division

441 Market Street, Room 105

Suffolk, VA 23434

Phone: (757) 514-7523/ Fax: (757) 514-7524

<http://www.suffolkva.us/purchasing>

WHALEYVILLE COMMUNITY CENTER

SCOPE OF WORK – Provide all labor, equipment, hardware, services, materials, to construct and complete approximately 23,634 sq. ft. of renovation and addition to the Robertson Elementary School to become the City of Suffolk Department of Parks and Recreation's new Whaleyville Community Center as shown on the construction documents/drawings.

Mandatory Pre-Bid Conference: Tuesday, May 7, 2013 at 2:00 p.m. at the project site, Robertson Elementary School, located at 132 Robertson Street, Suffolk, VA.

Bid Due: 3:00 p.m., May 22, 2013

Contract Officer: _____

Michael Coburn, Sr., CPPO, Purchasing Agent, mcoburn@suffolkva.us

BID DOCUMENTS

A. General: Interested bidders may purchase full sets of the Bidding Documents (as defined below) from the below listed location for the specified amount. There is a limit of two (2) sets per firm. Partial sets will not be issued.

1. Location: Bidding Documents can be obtained from Hackworth Reprographics, located at 1700 Liberty St., Chesapeake, VA 23324, Tel: (757) 545-7675.
2. Availability: Bidding Documents will be available for distribution to interested bidders on April 22, 2013.
3. Any questions concerning this project must be in writing and addressed to the Contract Officer stated herein and must be received no later than five (5) business days preceding the date that the bids are accepted.

B. Cost: Each set of the Bid Documents require a payment of \$260.00 which is non-refundable. Requests for Bidding Documents must be received at least 7-days prior to date of bid opening. All payments are to be made directly to Hackworth Reprographics.