



INVITATION FOR BIDS

City of Suffolk
IFB #2013-00106-CN
June 16, 2013

Purchasing Division
441 Market Street, Room 105
Suffolk, VA 23434-5237
Phone: (757) 514-7523/ Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

CORPORATE HANGAR ACCESS ROAD

Sealed bids subject to the conditions and instructions contained herein, will be received at the office of the Purchasing Agent listed above, until the time and date shown below (local prevailing time), for furnishing the items or services described in the bid.

SCOPE OF WORK – Provide all plant, labor, superintendence, materials, tools, equipment, supplies, incidentals, and other ancillary items necessary, as identified in Section 01110 (Summary of Work) of these Contract Documents, in order to complete construction of proposed Corporate Hangar Access Road project, including but not limited to excavation, grading and drainage improvements, aggregate base material, asphalt concrete pavements and related work to the limits shown on the drawings in accordance with all specifications, terms, conditions, and drawings herein.

Pre-Bid Conference: 10:00 a.m., June 25, 2013

Bid Due: 3:00 PM, July 9, 2013

Contract Officer: _____

Cindy L. Norfleet
Cindy Norfleet, CPPB, Senior Buyer, cnorfleet@suffolkva.us

****AN ORIGINAL SECTION "A" AND ONE DUPLICATE COPY IS REQUESTED AS SUBMITTAL****

In compliance with this invitation for bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within ninety (90) calendar days from the date of the opening, to furnish any or all of the items and/or services upon which prices are quoted, at the price set opposite each item, to be delivered at the time and place specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company Name: _____

Address: _____

City / State / Zip: _____

Telephone: _____ FAX No.: _____

E-mail: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

(This form must be signed. All signatures must be original and not photocopies.)

BID DOCUMENTS

Bid Forms, Plans, Specifications and Contract Documents are available for viewing at the Suffolk Executive Airport, 1200 Gene Bolton Drive, Suffolk, VA 23434 and shall be obtained from Talbert & Bright, Inc., 10105 Krause Road, Suite 100, Chesterfield, VA 23832, between the hours of 8:00 am and 5:00 pm, Monday through Friday, upon the non-refundable payment of \$80.00 to Talbert & Bright, Inc. Plans will be available on Monday June 10, 2013. Contact Talbert & Bright at (804) 768-6878.

Bids must be accompanied by a certified check or a bid bond in the amount of not less than 5 percent of the total amount bid. A Contract Performance Bond and a Contract Payment Bond each equal to 100 percent of the Contract Price will be required for the successful Contractor. No bid may be withdrawn for a period of sixty (60) calendar days after the date of receiving bids.

The successful bidder must comply with provisions set out in this contract including Equal Employment Opportunity, and Department of Labor Requirements.

Questions concerning this project must be in writing and addressed to the Contract Officer stated herein; and, must be received no later than five (5) business days preceding the date that the bids are accepted.

PRE-BID CONFERENCE

A pre-bid conference will be held at 10:00 a.m. local prevailing time on June 25, 2013 at the Suffolk Executive Airport Conference Room located at 1200 Gene Bolton Drive, Suffolk, VA 23434. It is strongly recommended that all prospective bidders have a qualified representative at this pre-bid conference.

BID OPENING

Bids shall be publicly opened and read aloud on the date that the bids are accepted. Public opening of the bids will be held at 3:15 p.m. (local prevailing time), in the Suffolk Executive Airport, located at 1200 Gene Bolton Drive, Suffolk, VA 23434.

LIQUIDATED DAMAGES

If said work for the Final Completion date is not completed within the 60 Calendar Day as stated in the Notice to Proceed, the Contractor shall be liable and hereby agrees to pay to the Owner as liquidated damages, and not as a penalty, the amount of **Five Hundred Dollars (\$500.00)** per calendar day for each and every part of a day thereafter that said work remains substantially incomplete. The City reserves the right, at its sole discretion, to deduct liquidated damages from any outstanding amount due the Contractor.

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IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.