



CITY OF SUFFOLK

Purchasing Division

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

ADDENDUM #2

TITLE: Forestry Consulting Services

ACCEPTANCE DATE: Prior to 3:00 p.m. – August 28, 2013 “Local Verizon Time”

IFB NUMBER: 2014-00013-CN

ACCEPTANCE PLACE: Finance Department, Purchasing Division, Room 105
441 Market Street
Suffolk, Virginia 23434

BID OPENING LOCATION: Purchasing Division Conference Room
441 Market St., Room 105

Requests for information related to this Invitation should be directed to:

Cindy L. Norfleet, CPPB, Senior Buyer
(757) 514-7522
Email address: cnorfleet@suffolkva.us

This document can be downloaded from our web site: www.suffolk.va.us/bids/index.jsp

Issue Date: August 20, 2013

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.

If you have obtained this bid document from the City's website or a source other than the City of Suffolk, contact the Purchasing Division prior to submitting your bid to ensure that a complete up-to-date package has been received. The Purchasing Division is not responsible for providing addenda if the vendor is not listed as a prospective bidder.

ADDENDUM #2

Forestry Consulting Services

The City's Invitation for Bid No. 2014-00013-CN scheduled for opening on August 28, 2013 has been amended/clarified to include the following information:

It is the desire of the City to hire a consultant who will provide turnkey services for the entire project as outlined in the IFB. The Consultant will be responsible for acquiring a logger (as his/her subcontractor) who will provide the highest price for the sale of the City-owned timber. It will be the responsibility of the Consultant to obtain bids on the sale of the timber to insure the highest price paid to the City, as well as insure that the logger will be able to perform the work within the allotted time frame of July 1, 2014.

The City will execute the standard timber deed with the selected Logger. The timber deed will be in a "lump sum" format. The City will expect payment from the Logger prior to performing the work.

Weight limitation for log trucks using City of Suffolk roads

Log truck permits are issued by the Commonwealth of Virginia and not the City of Suffolk per recent changes in State Code (Virginia Code Section 46.2-1149.2).

The City's Motor Carrier Unit is responsible for making sure that all trucks that use the roadways of Suffolk are safe and meet all applicable standards. The two (2) mostly widely noted problems are trucks with safety violations of defective equipment such as brakes, lights, structural integrity, and over length loads.

Maximum load length is 65 feet unless a special permit is obtained, in which case the maximum length is 75 feet. The load cannot overhang the back of the truck in excess of 15 feet.

The Motor Carrier Unit has offered to provide a free inspection of any equipment to provide a courtesy list of any concerns with the equipment prior to it being operated in a logging operation. No enforcement actions would be taken during this inspection, and the courtesy inspection may actually make the need for additional inspections while operating in Suffolk much less intensive. This service may be arranged by calling Officer D.T. Rupe with Suffolk Police Motor Carrier Unit at (757) 514-7975 or (757) 925-2013. A time and place to conduct the courtesy inspection will be scheduled at a time agreeable to both parties.

Environmental Permit Issues

As long as the Contractor stays out of the delineated wetlands areas of the timber tract, there should be no impact to the Corp of Engineers permit.

The regulations that will apply to this project will be in accordance with standard Forestry rules (see attached).

In general, the Contractor will need to follow best practices for forestry operations and not cause impacts to the air, water or adjacent wetland areas. The Contractor will not be required to reseed the area. E&S should not be an issue, since the ground is covered with organic material.

The Bidder will be required to acknowledge his/her receipt and acceptance of Addendum No. 2 by submitting the addendum with the BID FORM. If the addendum is not returned with the BID FORM, the successful vendor will be required to acknowledge his acceptance prior to award of the bid; the bidder will not be allowed to make any price changes on his BID FORM based on the information provided in the addenda.

The date for bid opening will remain at 3:00 p.m. August 28, 2013.

If you have any questions regarding this Addendum, please contact Cindy Norfleet, Senior Buyer, at (757) 514-7522.

Acknowledged by: _____ **Date:** _____

Forestry rules

§ 10.1-1181.2. Conduct of silvicultural activities; issuance of special orders

A. If the State Forester believes that an owner or operator has conducted or is conducting or has allowed or is allowing the conduct of any silvicultural activity in a manner that is causing or is likely to cause pollution, he may notify the owner or operator regarding the activity that is causing or likely to cause pollution and recommend (i) corrective measures and (ii) a reasonable time period to prevent, mitigate, or eliminate the pollution. If the owner or operator fails to take action to prevent, mitigate, or eliminate the pollution, the State Forester shall issue a special order pursuant to subsection B or C. Failure of the State Forester to notify an owner or operator of such corrective measures shall not impair the State Forester's authority to issue special orders pursuant to subsection B or C.

B. The State Forester shall have the authority to issue special orders to any owner or operator who has conducted or is conducting, or has allowed or is allowing to be conducted, any silvicultural activity in a manner that is causing or is likely to cause pollution, to cease immediately all or part of the silvicultural activities on the site, and to implement specified corrective measures within a stated period of time. Such special orders are to be issued only after the owner or operator has been given the opportunity for a hearing with reasonable notice to the owner or operator, or both, of the time, place and purpose thereof, and they shall become effective not less than five days after service as provided in subsection D.

C. If the State Forester finds that any owner or operator is conducting any silvicultural activity in a manner that is causing or is likely to cause an alteration of the physical, chemical or biological properties of any state waters resulting from sediment deposition presenting an imminent and substantial danger to (i) the public health, safety or welfare, or the health of animals, fish or aquatic life; (ii) a public water supply; or (iii) recreational, commercial, industrial, agricultural or other reasonable uses, the State Forester may issue, without advance notice or hearing, an emergency order directing the owner or operator, or both, to cease immediately all or part of the silvicultural activities on the site, and to implement specified corrective measures within a stated period of time. The commencement of proceedings by the State Forester

for the issuance of a special order pursuant to subsection B shall not impair the State Forester's authority to issue an emergency special order pursuant to this subsection. The State Forester shall provide an opportunity for a hearing, after reasonable notice as to the time and place thereof to the owner or operator, to affirm, modify, amend or cancel such emergency special order.

D. The owner or operator to whom such special order is directed shall be notified by certified mail, return receipt requested, sent to the last known address of the owner, or operator, or by personal delivery by an agent of the State Forester, and the time limits specified shall be counted from the date of receipt.

E. The State Forester shall not issue a special order to any owner or operator who has incorporated generally acceptable water quality protection techniques in the operation of silvicultural activities, which techniques have failed to prevent pollution, if the State Forester determines that the pollution is the direct result of unusual weather events that could not have been reasonably anticipated.

F. Any hearing required under this section shall be conducted in accordance with § 2.2-4020 unless the parties consent to informal proceedings.

G. The State Forester shall not issue a notice under subsection A or a special order or emergency special order under subsection B or C more than one year after the silvicultural activity has occurred on the property. Any such notice, special order, or emergency special order shall remain in effect until the State Forester determines that corrective measures specified therein have been implemented.

H. Prior to completion **but not later than three working days after the commencement of an operation, the operator shall notify the State Forester of the commercial harvesting of timber.** For the purpose of this section, commercial harvesting of timber means the harvesting of trees for the primary purpose of transporting to another site for additional manufacturing. The notification may be verbal or written and shall (i) specify the location and the actual or anticipated date of the activity and (ii) be made in a manner prescribed by the State Forester. If an operator fails to comply with the provisions of this subsection, the State Forester may assess a civil penalty of \$250 for the initial violation and not more than \$1,000 for any subsequent violation within a 24-month period by the operator. Such civil penalties shall be paid into the state treasury and credited to the Virginia Forest Water Quality Fund pursuant to § 10.1-1181.7

Implementation of Virginia's Seed Tree Law

Some trees produce more and better seed than others. Select only the trees with good genetic qualities. In selecting seed trees look for the following characteristics:

- Straight trunk.
- Windfirmness.
- Well-shaped, healthy crown.
- Evidence of seed production by presence of many cones.
- As tall or taller than surrounding trees.
- Fast growing.
- No evidence of disease or insects.

Visit our [Laws page](#) to learn more about the Seed Tree Law and the Reforestation of Timberlands program.

Spacing of Seed Trees

Seed trees should be distributed over each acre as evenly as possible.

Spacing Guide for Eight Trees Per Acre: 74 feet x 74 feet or 50 feet x 100 feet

- Select seed trees in advance of cutting operation by marking them with paint, plastic flagging or other approved methods.

Alternate Reforestation Management Plan

The objective of the Seed Tree Law is to provide prompt reforestation of cutover land. The law permits a person not to leave seed trees provided the approval of an effective reforestation plan has been secured from the State Forester.

Points to consider in requesting an alternate management plan include:

- In lieu of leaving seed trees, the cutover area can be planted with genetically-improved seedlings.
- Spacing and stocking can be controlled by reforesting the tract.
- Reforestation with nursery grown pine seedlings usually provides a healthier, more productive stand than nature produces with seed trees.

Assistance with planting costs is available to qualified landowners through Virginia's [Reforestation of Timberlands \(RT\) Program](#). RT covers a percentage of reforestation costs for site preparation, planting, seedlings and release from competitive brush.

The seed trees that would have been left can add to the volume and value of the timber sale. To ensure proper reforestation, the area may need to be site prepared following logging. Techniques of site preparation might include bulldozing, drum chopping and prescribe burning, or aerial spray and prescribe burning. Some areas may need to have the hardwood brush controlled after planting to allow room for the seedlings to grow.

Before making the decision to harvest timber and leave seed trees, review your options with your Area Forester to determine the best alternative management practices, for you and your forest

land. The law works best when you make an informed decision about the future of your forest land.

The Seed Tree Law in Brief, amended 1996: The Law applies to any area ten or more acres on which loblolly or white pine constitutes 25% or more of the live trees on each acre.

The Law Requires eight cone-bearing pine trees 14 inches or larger in diameter on each acre be left uncut and uninjured. If a seed tree 14 inches in diameter or larger, is not present on any particular acre, two of the largest diameter trees present must be left in its place.

The seed trees must be left uncut for three years following the timber harvest. Any person violating any provision of this article shall be guilty of a misdemeanor and upon conviction shall be fined \$30 for each seed tree cut. The total amount of the fine for any one acre shall not exceed \$240. **The law does not apply to land which has been zoned for a more intensive land use than agriculture or forestal use**