



# CITY OF SUFFOLK

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## Purchasing Division

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

## Intent to Award

**Contract No. 2014-00045-CN**

**Date: May 15, 2014**

Name: ***Waller, Todd and Sadler Architects, Inc.***

Your bid/offer dated: December 18, 2013

In response to: RFP No. 2014-00045-CN

To furnish: Architectural and Engineering Design Services – Renovation of Fire Station No. 1

Your offer for A & E Design Services for the Renovation of Fire Station No. 1 for City of Suffolk is hereby accepted at the prices and terms stated in the submitted Proposal, subject to all conditions and requirements of the solicitation, purchase specifications, warranties, performance bond, and other stipulations, if any.

CITY OF SUFFOLK, VA

Cindy L. Norfleet, CPPB  
Senior Buyer