



CITY OF SUFFOLK

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ADDENDUM NO. 2

City of Suffolk
RFP #2014-00076-JS
April 10, 2014

Purchasing Division
441 Market Street, Room 105
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

MOWING SERVICES FOR PRIMARY ROUTES

The Request for Proposal (RFP) for Mowing Services for Primary Routes issued January 31, 2014 has been amended as follows:

Q: Was this previously done through VDOT by a contractor sought out through a VDOT IFB or was it performed by actual VDOT employees?

A: Mowing was performed by contractor services the last 8 years. VDOT utilized contractor services as well as performed in house mowing along these routes when they were responsible for the maintenance of Suffolk's roadways.

Q: In the past how often were these areas cut per year?

A: Areas were cut on a three week cycle.

Q: Do you have an approximate idea of how many cuts per contract year you may call for? (weekly, bi-weekly, monthly, etc.)

A: approximately 9-12 cuts per year are performed on these routes.

Q: Do you foresee ever calling for a litter pickup only during a contract year, or would it always be mowing and litter?

A: Litter pickup is needed prior to each mowing cycle. Approximately 2 to 3 litter pickups are needed during non-mowing season.

Q: Will all listed routes be mowed each time a request for mowing is made or will there ever be a need for partial cuts? If so, how many of the total cuts do you foresee being partial cuts and for which routes?

A: A cycle is completing all mowing routes listed. From time to time additional cut is needed on the Portsmouth Blvd route and Carolina Rd. route. Approximately 2 partial cuts are needed during the mowing season however more or less is required depending on weather.

Q: Will the entire job be given to one sole contractor or would it possibly be awarded to multiple contractors? (mowing to one, litter to another, or something along those lines)

A: The City intends to award to one bidder, but reserves the right to award to multiple bidders.

Q: Do you know the approximate acreage for all of the areas to be cut?

A: The City does not have this information, but bidders are welcome to visit the sites and estimate for their bids.

Q: Three of the locations/routes on Attachment A require Traffic Control in accordance with TTC-10. The Virginia Department of Transportation has ruled that shadow vehicles 1 & 2 are only required when a mower is encroaching the travel lane. Will this be the same interpretation for this contract or will the contractor be required to have these shadow vehicles on site, all the time, even when there is no mowers encroaching the travel way?

A: City will require the shadow vehicles on all routes denoted in attachment A as required. The contractor will be required to have these shadow vehicles on site, all the time, even when there is no mowers encroaching the travel way.

Q: Will there be a bid bond required with the submittal of the bid?

A: No

Q: On Page 4, 3.0 Scope of Services, A. Traffic Control – “The City reserves the right to require the contractor to utilize additional temporary traffic control devices for all mowing areas.” Will the City require additional traffic control equipment/devices in addition to the requirements for traffic control specified in attachment A? If so, please provide a list of the additional devices and some examples of when this equipment will be required by the City.

A: It is anticipated the required traffic control denoted in attachment A is all that will be required for this contract; however, the city reserves the right to request additional temporary traffic control measures. No additional list is required outside of attachment A at this time.

Q: Will the contractor be required to mow the front sides of ditches and slopes?

A: Yes

Contract Officer:


Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us

Offerors must acknowledge receipt of this addendum and submit with proposal.

Acknowledged by: _____ Date: _____