



CITY OF SUFFOLK

Purchasing Division

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

Intent to Award

Contract No. 15059-CN

Date: February 2, 2015

Name: *Osburn Associates, Inc.*

Your bid/offer dated: January 29, 2015

In response to: IFB No. 15059-CN

To furnish: Aluminum Sign Blanks

Your bid for annual supplies of aluminum sign blanks for City of Suffolk is hereby accepted at the prices and terms stated in the submitted BID FORM, subject to all conditions and requirements of the solicitation, purchase specifications, warranties, performance bond, and other stipulations, if any.

Contract is effective immediately upon signature of contract and will continue through February 29, 2016. Contract may be automatically renewed at the end of each contract term through February 28, 2018 at the sole discretion of the City.

The bid tabulation is attached for your information.

CITY OF SUFFOLK, VA

**Cindy L. Norfleet, CPPB
Senior Buyer**