



CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

ADDENDUM NO. 1

City of Suffolk
RFP #15089-JS
April 8, 2015

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Employee Benefits has been amended as follows:

Section 6, Page 18:

DELETE the following:

Pages 1, 30, 31, 32, 33 and 34 of this RFP are to be included in proposal. Failure to include these pages may result in proposal being declared non-responsive.

REPLACE with:

Pages 1, 31, 32, 33, 34 and 35 of this RFP are to be included in proposal. Failure to include these pages may result in proposal being declared non-responsive.

DELETE the following:

H. (Tab 9) Pages 30-34 as stated above.

REPLACE with:

H. (Tab 9) Pages 31-35 as stated above.

Contract Officer: _____

Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent, at jsmigielski@suffolkva.us. It is the Offeror's responsibility to ensure they have read all addendums and incorporated them in their proposal.