



CITY OF SUFFOLK

**Office of the Purchasing Agent
PURCHASING DIVISION**

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, PHONE (757)923-2150 FAX (757)923-2155

Notice of Intent to Award

Contract No. 15089D

Date: September 16, 2015

RFP dated: May 7, 2015
In response to: RFP 15089-JS
For: Employee Benefits – COBRA, Retirement Billing

It is the City's intent to make an award to Flexible Benefits Administrators Inc., in response to their submittal on the subject RFP, subject to all conditions and requirements of the solicitation.

CITY OF SUFFOLK, VA

Jay Smigielski, CPPO
Purchasing Agent