



# CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

## ADDENDUM NO. 1

City of Suffolk  
IFB #15084-JS  
May 6, 2015

Purchasing Division  
442 Market Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Invitation for Bids (IFB) for IFB 15084-JS Custodial Services has been amended as follows:

The following questions and answers are hereby incorporated into the IFB

- Q1: Is the contract currently being contracted out? If so, can you disclose the current contractor and price being paid?
- A1: The City does not have a current contract for custodial services. The services are currently being provided by TJC Janitorial/Thomas Macklin. The average monthly charge is \$10,729.

There will be a mandatory pre-bid meeting on May 13, 2015, at 10:00 am at Suffolk Municipal Center in Conference Room #3. This will include a tour of the facilities. Failure to attend will be justification for bidder being declared non-responsive.

Contract Officer: \_\_\_\_\_

Jay Smigielski, Purchasing Agent,

**Receipt of Addendum shall be acknowledged on the BID FORM. Failure to acknowledge addendum will be justification for deeming the proposal non-responsive.**

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)