



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #15117-JS
June 4, 2015

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Engineering Services for Design of Municipal Solid Waste Transfer Station for the Department of Public Works has been amended as follows:

The following questions and answers are incorporated in the RFP:

- Q1: Does the City already have a property or properties to support the transfer station, scale operations, animal remains incinerator, fueling station, new road infrastructure, stormwater management features and ancillary structures/utilities?
- A1: The City has tentatively identified a location but has not secured it at this point. Negotiations are ongoing.
- Q2: Has the City conducted any preliminary siting, feasibility, or other studies? If so, are they available for review?
- A2: The City has employed a consultant to complete a feasibility study identifying sources quantities of waste with some preliminary handling/disposal options for evaluation. In addition, a preliminary site concept has been developed for real estate acquisition purposes. The City is not making this information available at this point but these (or parts thereof) will be made available to the successful offeror.
- Q3> The animal remains incinerator is noted as "DEQ approved." Please, clarify if the incinerator has already been permitted or if this is part of the scope of work.
- A3: The incinerator has not been permitted. The DEQ has strict rules regarding the implementation of incinerators and has identified some models that they are familiar with that meet their specifications. The incinerator will need to be selected from this list of recognized equipment.

Q4. The transfer station is listed as being capable of receiving waste from collection vehicles privately owned vehicles. What considerations, if any, have been given to separating private and commercial traffic through the use of a convenience center or other drop-off point for private vehicles?

A4: The transfer station is being constructed as a whole. It remains to be determined as to the exact means and methods of disposal for all aspects of waste received. POV vehicles may direct dump to the tipping floor or to separate facilities. The layout and design will be determined, in conjunction with City staff, as part of this RFP scope.

Q5: Are the "Fleet Services Specifications" that are referenced in Section 5, bullet no. 4 available for review?

A5: The following are city-wide fuel system hardware requirements, so that we may track and monitor all fuel deliveries and transactions at city fuel sites.

Tank Monitoring:

VeederRoot TLS-350 Plus (with network capability and network access is required) – This device allows Fleet to remotely poll fuel levels, receive fuel and tank warnings, inventory, etc.


Fuel Management System:

OPW Petrovend K800 Fuel Site Controller – This allows capture of all fuel transactional data.

OPW Petrovend K800 Fuel Island Terminal, equipped with key reader (not gas card)– This is the keypad terminal located at fuel island dispensers.

Lantronix UDS-1100 External Device Server – This allows network capability for fuel site controller.

Contract Officer:


Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.