



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #16001-JS

September 10, 2015

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for ERP Consulting Services has been amended as follows:

The following questions and answers are incorporated in the RFP:

Q1: Section 6.0, H., A. Cover Letter asks that the Signature Sheet be submitted with the cover letter. However, Section 6.0, H., F. Format indicates that the Signature Sheet should be placed at the end with other required forms.

Can you please clarify were the City would prefer the Signature Sheet be located in the proposal?

A1: It is requested that the Signature Sheet be located after the proposal, prior to the Proprietary/Confidential Information Identification Sheet.

Contract Officer:


Jay Smigielski, Purchasing Agent.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us