



# CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

## ADDENDUM NO. 1

City of Suffolk  
IFB #16016-AT  
September 28, 2015

Purchasing Division  
442 W. Washington Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

### Cleaning Supplies

**This addendum must be signed and returned in your bid.**

The Invitation for Bid (IFB) for Cleaning Supplies originally issued September 15, 2015, has been amended as follows:

1. Wax Floor Finish is Diversey Vectra #04078
2. Amended Bid Form

This addendum shall be signed and included with your bid. Failure to include the signed Addendum will be justification for deeming the proposal non-responsive.

Contract Officer: \_\_\_\_\_

Amy Trahan, Buyer I

If you have any questions regarding this Addendum, please contact Amy Trahan, Buyer I at [atraham@suffolkva.us](mailto:atraham@suffolkva.us).

Acknowledged by: \_\_\_\_\_ Date: \_\_\_\_\_