



INVITATION FOR BID

City of Suffolk
IFB #16056-CN
February 9, 2016
Purchasing Division
442 West Washington Street, Room 1086
Suffolk, VA 23434
Phone: (757) 514-7522 Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

ADDENDUM NO. 1

Upfitting of Police Vehicles

Invitation for Bid Number 16056-CN for the upfitting of police vehicles has been amended to include the following clarifications/additional information:

As stated in the second paragraph of Section 4.1.B (Page 4), the contractor shall have the capability to upfit at least two (2) vehicles per day and provide a maximum ten (10) business days turn-around time on any unit delivered for upfitting services. Any other references to this capability---specifically Section 4.2. C1 (Page 5) and Section 4.3 L (Page 8)---stating that the contractor shall be capable of upfitting ten (10) units within five (5) working dates are incorrect and should be deleted from the specifications.

Section 4.3, Item G

Add the following information to this section:

"Console shall consist of one plate and three (3) power outlets."

Section 4.3, Item L

As stated within this section, the Contractor is expected to keep an "in stock" inventory or supply of all materials needed to upfit the City's vehicles. It is understood that, on occasion, some components (ex. lightbars) make take additional order time. As stated in Section 4.1, Item B, *"The City will make all efforts to provide the contractor with notice of upcoming jobs in order for the Contractor to order the requested parts for each vehicle. Time requirements as detailed in the IFB will commence upon receipt of all parts. The successful contractor shall make every effort to insure that the parts are ordered and received in a timely manner in order to provide delivery as specified."*

Section 5.3 – Prisoner Partition Package

Add the following information:

Of the two (2) options presented for Prisoner Partition Packages, it is anticipated (based on current history) that Option No. 1 will be utilized approximately 75 percent (75%) of the time.

This information is provided for the purpose of bid evaluation only; the City has no way of knowing which Prisoner Partition Package will actually be selected by the Police Department and does not guarantee that this information will always be accurate.

Please acknowledge receipt of Addendum No. 1 in the space provided on the BID FORM.

Bid opening shall remain at 3:00 p.m. February 16, 2016.

If you have any questions regarding Addendum Number 1, please contact Cindy Norfleet, Senior Buyer, at 757-514-7522 or via e-mail at cnorfleet@suffolkva.us.


Cindy Norfleet, CPPB, Senior Buyer