



# CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

## ADDENDUM NO. 2

City of Suffolk  
RFP #16092-JS  
June 22, 2016

Purchasing Division  
442 Market Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Consulting Services for Employee Benefits has been amended.

The following questions and answers are incorporated in the bid:

Q1: Of the 1,400 eligible FT and PT employees, how many are enrolled in medical benefits today?

A1: Approximately 1100.

Q2: What is the current consulting fee? Does the fee include marketing?

A2: The current fee is \$37,000 per year and includes marketing.

Q3: If Suffolk Public Schools combine benefits with the City at a later date, would there be an opportunity to review the services and agreement?

A3: Yes

Q4: Since the responses to the RFP are electronic, will the City provide a receipt once received?

A4: Yes

Q5: Section 6 D, Staffing Selection, can staff bios be used in place of a resume?

A5: Yes

Q6: For planning purposes, does the City have a date in mind for finalist interviews and final selection?

A6: Target date for interviews is the week of July 18 – 22 with final selection the following week.

Q7: Please provide a list of benefits offered by the City and the carrier/vendor used currently, including wellness vendors.

A7: See list below.

**Employee benefits offered by the City of Suffolk**

**Anthem Blue Cross Blue Shield Health**

Anthem Healthkeepers HMO

Anthem Keycare PPO

Lumous High Deductible Plan

**Anthem Dental**

Anthem Enhanced Dental Plan

Anthem Basic Dental Plan

**EyeMed Vision**

Vision Plan

**ICMA Retirement Corp.**

457 Plan

Roth IRA

Traditional IRA

**Bost Benefits**

**Voluntary Benefits:**

AFLAC Short Term Disability

Allstate Group Accident

Cancer Plan

Group Critical Illness Insurance

Group Universal Life Insurance

Group Accident Insurance

**Discovery Benefits**

**Flexible Spending Accounts-**

*Individual Premium Account*

*Healthcare Reimbursement Account*

*Dependent Care Reimbursement Account*

**Legal Resources**

Legal Plan

**National Insurance Services**

Long Term Disability Plan

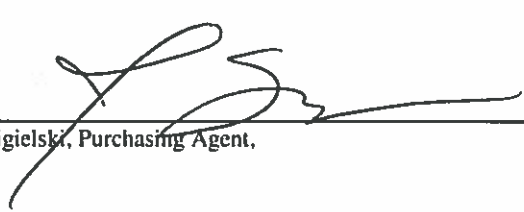
**Minnesota Life Insurance Company**

Employee Optional Life

Spouse Optional Life

Child Optional Life

**Contract Officer:**

  
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Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.