



# CITY OF SUFFOLK

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## ADDENDUM NO. 3

City of Suffolk  
IFB #17008-JS  
August 2, 2016

Purchasing Division  
442 Market Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Invitation for Bid (IFB) for IFB 17008-JS Providers for Renovation of Fire Station #1 Departments of Capital Programs and Fire is amended.

All bid submittals shall conform to this Addendum. Bidders are responsible for familiarizing themselves with the modifications and the effect they may have on the scope of work.

The following questions and answers are incorporated in the bid:

- Q1: From form IFB 17008-JS - Page 7 states that the project needs to be substantially complete within 365 calendar days as stated on the Notice to Proceed and on Page 28 states that the Final Completion shall be on or before 180 consecutive calendar days after Notice to Proceed date. Please confirm for Final Completion, how many calendar days would it be for this project.
- A1: The project needs to be substantially complete after 365 calendar days from the date of the Notice to Proceed. Final Completion shall be thirty (30) days after substantial completion. If said work is not substantially complete within 365 calendar days as stated in the Notice to Proceed, the Contractor shall be liable and hereby agrees to pay to the Owner as liquidated damages, and not as a penalty, the amount of **five hundred dollars (\$500.00)** per calendar day for each and every part of a day thereafter that said work remains substantially incomplete.

If said work is not Final completion within 30 calendar days after the date of Substantial Completion as stated in the Notice to Proceed, the Contractor shall be liable and hereby agrees to pay to the Owner as liquidated damages, and not as a penalty, the amount of **five hundred dollars (\$500.00)** per calendar day for each and every part of a day thereafter that said work does not meet final completion.

- Q2: Drawing G-002 does not list drawings C-505 Detail sheet & C-506 Detail Sheet which are included in the set of contract documents.
- A2: Index of drawings shall include C-505 and C-506.
- Q3: Drawing G-002 does not list drawings LP101-Landscaping plan & LP501-Landscaping notes details which are included in the set of contract documents.
- A3: Index of drawings shall include LP101 and LP105.
- Q4: Please confirm if there are any drawings between LP101-Landscaping Plan & LP501-Landscaping notes details
- A4: There are no drawings between LP101 and LP105.
- Q5: Site Lighting Plan indicates that the site lighting fixture is Type U and for the wall mounted is type P , but in Drawing EL-003 shows for the lighting are type S1 and wall mounted light fixtures are S2 not depicted in light fixture schedule.
- A5: Site lighting fixtures are as indicated on Sheet EL-003, Type S1 and S2 and per Lighting Fixture Schedule shown on that page.
- Q6: Drawing G-002 does not list drawing EL-004 - Lighting details which is included in the set of contract documents.
- A6: Index of Drawings shall include EL-004 and EL-005.
- Q7: Drawing G-002 does not list drawing. Please incorporate drawing EL-005 - Lighting details which is included in the set of contract documents.
- A7: Sheet EL-005 was created for City Review of the Site lighting and should not have included in the construction documents.
- Q8: Please confirm the length of the site light fixture. Is it 35 3/8"(EL-004) or 23 1/2" (E-603). Please confirm model.
- A8: Per the reference fixture schedule on Sheet EL-003, the fixture is "based on" the Lithonia CSX1 and should have similar characteristics.
- Q9: LED wallpack note 6 - states to provide intergral battery back up where indicated. Please indicate locations of where you need them (if applicable)
- A9: As the entire facility is supported by generator, no battery backup is required.
- Q10: Per job site walk on 7/20/16 - it was mentioned that there would be a job site walk with subcontractors. please confirm date/time.
- A10: See Addendum #1.

- Q11: Has the building been tested for Hazardous material? if you have, please provide complete report of the findings. If you haven't, would you like to perform hazardous testing and include it in the total bid amount?
- A11: A hazardous materials abatement on the building has been completed within the last twenty years. There are no substantial hazmat issues.
- Q12: Please clarify intent of sight triangle (note 17)
- A12: It is required by the City to be shown on the construction documents to verify that the line of sight is not impeded at a stop bar or intersection. There are no implications for construction.
- Q13: Per job site walk on 7/20/16 - it was mentioned that Public Works would take care of the relocation of a traffic light switch located just inside truck bay. Please confirm if there will be any other work that Public Works will be performing.
- A13: The City will relocate the traffic signal button.
- Q14: Would the GC/subcontractors need to get badged in order to get in and out of the building?
- A14: The City will coordinate access to the building via keys to the contractor.
- Q15: Please clarify where the Joist Reinforcing details and railing post support detail are specified. Where do they apply?
- A15: Refer to roof plan, notes 3 and 10 on sheet S-102.
- Q16: Please confirm that the intent is to phase this project by completing building renovation first prior to removing temp trailers for parking lot work.
- A16: Yes, building renovation first, then removal of the temporary trailers.
- Q17: Please confirm that temp trailer removal and all utilities disconnect is by others
- A17: The City will be responsible for temporary trailers removal and utilities disconnection.
- Q18: Please confirm that contractor's bid is solely comprised of the completed form identified on pages 25-33 of the project manual which is comprised of Bid Form, anticollusion clause, proof of authority to transact business in Virginia, Exception page, notice of escrow option, and Bid Bond.
- A18: Bidders are to submit a complete Section A. Bidders are to submit an original hard copy and an electronic copy (CD or flashdrive) of their bid.
- Q19: Please clarify intent of specification section 012200 Unit prices and the unit price schedule section 3.1
- Q20: Please clarify the scope of work to be performed under separate contract to Virginia Power, Verizon Telephone, and Cox Cable/Data.

- Q21: Per job site walk on 7/20/16 it was stated that the last bay will require to be utilized at all times by the Fire Department. Please provide clarification to this statement as it pertains to scheduling (phasing), electrical & mechanical Systems renovations, and site work (heavy pavement replacement).
- A21: The last apparatus bay is to remain operational, accessible, with unobstructed egress at all times. Interruption of these requirements are to be coordinated with the City and Fire Dept.
- Q22: Please confirm that the small lot to the far right of the fire station can be used for laydown and the parking lot 1.5 blocks to the northeast that is available for general parking as stated during the job site walk on 7/20/16.
- A22: Any areas of the City owned Fire Station property can be utilized for construction staging, except for the temporary trailer site and adjacent residential lot that will be used for Fire Dept. staff parking. The public parking lot on Pine St. can be used for contractor parking only, no staging or storage of equipment or materials. However, there is a City owned parcel at the end of Chestnut St. (one block from the site) that can be used for storage of materials and equipment. This site was used by the general contractor during the recent construction of City Hall.
- Q23: Please confirm that the primary building permit fee is waived for the GC, however the trade permits are still to be carried as cost to the respective subcontractors as stated during the job site walk on 7/20/16.
- A23: Bidders should not include the cost of the Building Permit in their bid. The City will cover the cost internally. However, the trade permits, plumbing, electrical, mechanical, etc. are to be the responsibility for the respective subcontractors.
- Q24: Please confirm if an Erosion Sediment & Control permit is required. If yes, has this been issued? If so, please provide. If no, is contractor required to submit and are there any fees involved?
- A24: The contractor is responsible for the application and fee for the E&S/Land Disturbance permit through the Dept. of Public Works.
- Q25: Please confirm that an addendum will be forthcoming to indicate a different fence line as stated during the job site walk on 7/20/16.
- A25: See attached sheet CS101 with fence line relocation clouded.
- Q26: Please confirm that final key cores are to be provided to owner for installation by others.
- A26: The final key cores are to be turned over to the City for City installation.
- Q27: Please confirm if temporary utilities (water, electrical, telephone) will be provided to contractor during construction and who is responsible for fees.

- A27:** Temporary utilities and their fees, for the duration of the project, are the responsibility of the contractor.
- Q28:** Please confirm the intent of special project warranty for a watertight and leak-proof building warranty for 24 month (specification 017400.1.6) since this is renovation project with existing building shell.
- A28:** Any work associated with the building envelope (windows, doors, roof, etc.) will invoke the need for the warranty.
- Q29:** Please confirm that the project is free from hazardous materials and does not contain any Lead Based Paint and Asbestos.
- A29:** See A11.
- Q30:** Will consideration be given to extending the bid date to schedule an additional site visit (as discussed during initial site visit) and allow subcontractors time to prepare/adjust pricing.
- A30:** See Addendum # 1
- Q31:** Will consideration be given to extending the bid date a couple of weeks, once RFI responses have been issued to allow contractors time to evaluate responses and solicit pricing.
- A31:** See Addendum # 2
- Q32:** Note 14 - specifies reuse of brick. Please clarify where.
- Q33:** Disregard the note requirements.

#### **END OF QUESTIONS**

#### **CLARIFICATIONS/REVISIONS TO CONTRACT SPECIFICATIONS**

1. Paragraph 2.1, Subparagraph "A" shall be revised to read, "Equipment shall be manufactured by TRANE."
2. Paragraph 2.1, Subparagraph "A" shall be revised to read, "Equipment shall be manufactured by TRANE." Delete Subparagraph "B".
3. Paragraph 2.3, first sentence in Subparagraph "A" shall be revised to read, "MCU's require they be used in conjunction with TRANE VRF Heat Recovery air source units." Reference to "water source" shall be deleted."

**Attachment (1 page)**

**Drawing CS 101**

**Contract Officer:**

  
Jay Smigielski, Purchasing Agent,

All other specifications, provisions, terms and conditions are unchanged.

Bidder to acknowledgement of addendum on Bid Form.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)