



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #17021-JS
August 26, 2016

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237

Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for the Consultant for Implementation of Tyler Munis Software has been amended.

The following questions and answers are incorporated in the bid:

Q1: How did the City select Tyler Technologies? Was an RFP released?

A1: Tyler Technologies was procured through a cooperative contract with National Joint Powers Alliance.

Q2: When does the City expect the contract to be finalized with Tyler Technologies?

A2: The City desires that the contract with Tyler to be finalized within sixty days after selection of the Consultant.

Q3: Can you confirm that if budget funding was approved for the system?

A3: Yes, it has been approved.

Q4: Did the City work with a consulting firm for the system selection phase?

A4: No.

Q5: How many hours/month of support does the City desire from the proposer for implementation advisory assistance?

A5: Although subject to fluctuation as demands dictate, the City anticipates about 10-12 hours per week.

Q6: Have contract negotiations and SOW development already started with the selected Vendor (Tyler)?

A6: Yes.

Q7: Can the City provide the scope selected modules that are in scope for the implementation?

A7: Financials:

General Ledger

Payroll/Human Resources:

Applicant Tracking

HR Management

Payroll w/ESS

Timekeep Interface

Productivity:

Munis Analytics & Reporting (Limited Use)

Tyler Content Manager SE

Tyler Forms Processing

Q8: Can the City provide a proposed timeline/duration for the implementation of the software, by the selected Vendor (Tyler)?

A8: The City anticipates eight months beginning January 2017.

Contract Officer:


Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.