



# CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

## ADDENDUM NO. 2

City of Suffolk  
IFB #17049-JS  
December 21, 2016

Purchasing Division  
442 Market Street, Room 2108  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Invitation for Bid (IFB) for IFB 17049-JS Suffolk Visitors Center Pavilion for the Department of Capital Programs is amended as follows:

All bid submittals shall conform to this Addendum. Bidders are responsible for familiarizing themselves with the modifications and the effect they may have on the scope of work.

The following questions and answers are incorporated in the bid:

Q1: When will construction on the project be expected to start?

A1: It is anticipated that a Notice to Proceed will be issued by the City within 48 hours upon execution of the contract.

Q2: When is the project to be completed?

A2: As stated on Page 6 of the IFB, substantial completion is 120 calendar days as stated in the Notice to Proceed, with 30 Final Completion after Substantial Completion.

Q3: Who is responsible for marking of utilities, cable lines, etc.?

A3: It is the responsibility of the contractor to secure markings.

Q4: What work schedule is permitted?

A4: As stated in Page 68 of the IFB, the work schedule is 7:00 AM to 4:00 PM, Monday through Friday, excluding City holidays. The Contractor may request to perform work outside the regular hours provided he requests permission no less than 48 in advance. The City reserves the right to refuse permission.

## END OF QUESTIONS

### Revisions to IFB:

#### Conditions and Instructions, Page 10

#### Paragraph 10:

#### DELETE:

**Award:** Award will be made to the lowest responsive and responsible bidder. The quality of the goods and/or services to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery, qualifications and references will be taken into consideration in making the award. The City reserves the right to refuse all bids. Determination of low bid shall be determined by the audited figure shown on the pricing page titled 'Total Bid Amount.' In case of error in the extension of prices, the unit price shall govern.

#### REPLACE WITH:

**Award:** Award will be made to the lowest responsive and responsible bidder. The quality of the goods and/or services to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery, qualifications and references will be taken into consideration in making the award. The City reserves the right to refuse all bids. The City has established an Alternate Bid for this project. Determination of low bid shall be determined by the audited figure shown on the pricing page titled 'Total Base Bid Amount.' The City will only award the Alternate Bid to the lowest responsive bidder of the Total Base Bid if the combined Base Bid and Alternate Bid are within the City's established project budget. All Bidders must submit pricing for the Base Bid and Alternate Bid to be considered responsive. In case of error in the extension of prices, the unit price shall govern.

#### Bid Form, Page 20

**DELETE:** Page 20 in its entirety

**REPLACE WITH:** New Bid Form (Attachment 1)

## END OF REVISIONS TO IFB

**Attachment 1 – new Bid Form (1 page)**

**Contract Officer:**

  
Jay Smigielski, Purchasing Agent,

All other specifications, provisions, terms and conditions are unchanged.

Bidder must acknowledge addendum on Bid Form.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)

## BID FORM

**TO:** Purchasing Division  
442 W. Washington Street  
Room 2108  
Suffolk, VA 23434-5237

**BID:** Suffolk Visitor Center Pavilion

**IFB #17037-JS**

**DUE:** January 4, 2017

**TIME:** 3:00 PM, Local

\_\_\_\_\_ (Company) quotes firm price(s) below, to furnish all labor, materials, equipment, transportation, licenses, permits, and fees required to provide City of Suffolk Visitor Center Pavilion to the limits shown on the drawings in accordance with all specifications, terms, conditions, and drawings herein.

If sufficient funds are available, the City is seeking an alternate bid option for the brick paved path adjacent to Constance Road. See Page A-101, Plan Note #8 of the Drawings.

Bidders must submit pricing for Base Bid and Alternate Bid Option to be considered responsive.

It is the intent of the City to award the bid in total. Should total costs exceed that budgeted for the projects, the City reserves the right to negotiate price with the lowest responsive and responsible bidder.

Item	Total Cost
<b>TOTAL BASE BID AMOUNT</b>	\$
<b>ALTERNATE BID OPTION</b>	\$
<b>TOTAL</b>	\$

**Determination of low bidder shall be based on the TOTAL BASE BID AMOUNT**