



# CITY OF SUFFOLK

## Purchasing Division

P.O. Box 1858, Suffolk, VA 23439-1858; T (757) 514-7520; Fax (757) 514-7524

April 7, 2017

## ADDENDUM #1

### Beverage Concessions – 2017 Summer Concert Series

RFQ 17093-CN

The City's Request for Qualifications (RFQ) Number 17093-CN is hereby amended/clarified to include the following information:

- Compensation to the service organization will change somewhat to accommodate those organizations who are required to man additional (more than one) beverage stations for a single event. Please replace existing language in the RFQ with the following:

"Compensation to the service organization(s) will be forty percent (40%) of the average net profit divided evenly among the number of beverage service stations that are staffed."

Deadline for submitting qualifications will remain at 3:00 p.m. on April 27, 2017.

If you have any questions regarding this Addendum, please contact Cindy Norfleet, Senior Buyer, at [cnorfleet@suffolkva.us](mailto:cnorfleet@suffolkva.us)

It is the Offeror's responsibility to ensure they have read all addendums and incorporated them in their submittal. Any additional addenda can be downloaded from the City's website <http://apps.suffolkva.us/bids/>

  
Cindy Norfleet, CPPB, Senior Buyer