



INVITATION FOR BID

City of Suffolk
IFB #17109-CN
May 5, 2017

Purchasing Division
442 West Washington Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 Fax: (757) 514-7524
<http://apps.suffolkva.us/bids/>

ADDENDUM NO. 2

BMP Maintenance Services

Invitation for Bid (IFB) Number 17109-CN for BMP Maintenance Services has been amended to include the following questions/clarifications:

1. **Is there a possibility of multiple awards under this contract?**

Answer: No. The City is looking for one qualified contractor. There has not been enough work in the past to justify the need for multiple contracts.

2. **Will there be preferential treatment for SWaM or SWaM micro businesses?**

Answer: No. While participation of SWaM vendors in City contracts is encouraged, the use of SWaM vendors is not a requirement.

3. **Is there a requirement to subcontract to SWaM businesses?**

Answer: No. For this contract, there is no requirement to subcontract to SWaM businesses.

4. **Who decides which heavy equipment is to be used for a project—the City or the Contractor?**

Answer: The Contractor will decide which heavy equipment is required to perform the requested task. He will prepare an estimate to perform the requested work based on the submitted unit prices established on his BID FORM, and submit it to the City for approval before beginning work.

5. **Are the existing BMP's currently being maintained?**

Answer: Yes.

6. **Is there an existing contract for BMP Maintenance Services?**

Answer: Yes. The contract with our current contractor will expire May 31, 2017.

7. **Can we use a subcontractor for chemical application and provide their license with the bid.**

Answer: Yes. Provide the name of the subcontractor on the Bid Form who will be furnishing these services for you.

8. **Will the contractor with the lowest Grand Total (Items 1-53) be deemed as the lowest bidder for the IFB?**

Answer: The bid will be awarded to the lowest "responsive and responsible" bid based on the Grand Total (Items 1-54).

9. **Please consider adding a line item for Heavy Equipment Mobilization. Without a line item, we have to guess if the City will be typically using a piece of equipment for a couple of hours or a couple of days in order to incorporate mobilization charges.**

Answer: Item 54 for "Heavy Equipment Mobilization" has been added to the attached REVISED BID FORM. The City will allow one Lump Sum price per project for Heavy Equipment Mobilization (if required). "Heavy equipment" shall include Items 1 – 20.

(Please disregard the answer to Question No. 8 on Addendum No. 1. With the addition of "Heavy Equipment Mobilization" to the REVISED BID FORM, this answer will no longer apply.)

A REVISED BID FORM is attached. The REVISED BID FORM must be submitted in lieu of the original BID FORM when submitting your bid package. Bids submitted on the original BID FORM shall be considered non-responsive.

The Bidder will be required to acknowledge his/her receipt and acceptance of Addendums Number 1 and 2 in the appropriate space on the REVISED BID FORM.

The date for receipt of bids will remain at 3:00 p.m. May 11, 2017.

If you have any questions regarding this Addendum, please contact Cindy Norfleet, Senior Buyer, at (757) 514-7522, or e-mail cnorfleet@suffolkva.us.


Cindy L. Norfleet, CPPB, Senior Buyer

REVISED BID FORM

TO: City of Suffolk, Virginia
 Purchasing Division
 442 West Washington Street, Room 1086
 Suffolk, VA 23434

BID: *BMP Maintenance Services*

DUE: **May 11, 2017**
TIME: 3:00 p.m., Local

Bidder quotes firm unit price(s) below, exclusive of all taxes, to furnish all labor, materials, equipment, transportation, licenses, certifications, permits, and fees required to provide Best Management Practices (BMP) maintenance services in accordance with all specifications, terms, and conditions herein.

Unit prices provided will be used to establish the cost(s) for each project requested. All equipment listed shall include the operator, fuel, and lubricant. Administrative costs shall be included in the costs of the bid items.

Hourly rate shall commence on arrival to work site and end with departure from the work site. The City will not be responsible for transportation from the Contractor's location.

Award will be made to the lowest responsive and responsible bidder based on the annual requirements listed below (Grand Total for Items 1-54).

Annual quantities listed below are for the purpose of bid evaluation only; the City does not guarantee any minimum amount that will be performed by the Contractor during the contract period, but does agree to purchase its requirements at the prices quoted below:

HEAVY EQUIPMENT					
Item	Description	Qty	Unit	Unit Price	Total
1	Backhoe Wheeled 5/8 to 1 C.Y. Capacity	50	Hours		
2	Backhoe-Loader, Wheeled, 5/8 to 1 ¼ C.Y. Capacity	50	Hours		
3	Backhoe-Loader, Wheeled, 1-3/4 C.Y. Loader, ½ C.Y. Backhoe	50	Hours		
4	Trackhoe (less than 1 C.Y. bucket)	150	Hours		
5	Trackhoe 1 C.Y. to 1 1/2 C.Y. bucket	150	Hours		

Item	Description	Qty	Unit	Unit Price	Total
6	Bucket Clamshell, General Purpose, 3/8 to 3/4 C.Y. Capacity	100	Hours		
7	Bucket Clamshell, General Purpose, 1 to 2 C.Y. Capacity	100	Hours		
8	Crane, 6000 Lb. Capacity	10	Hours		
9	Loader, Wheeled, 1 to 1-3/4 C.Y. Capacity	150	Hours		
10	Loader, Wheeled, 2 to 3 C.Y. Capacity	150	Hours		
11	Tractor with Power Broom	300	Hours		
12	Single Axle Dump Truck	500	Hours		
13	Tandem Axle Dump Truck (Minimum 12 ton Capacity)	1,000	Hours		
14	Vacuum Truck to 5,000 Gallon Capacity (Vac All)	150	Hours		
15	Work Boat (under 27 feet), Skiff Type	150	Hours		
16	Long Reach Track Excavator (50 foot reach or greater)	100	Hours		
17	Standard Track Excavator (under 30 foot reach)	250	Hours		
18	Bulldozer	30	Hours		
19	Watering Truck (2,000 gallons)	100	Hours		
20	Slope/Ditch Mower (Articulated Arm tractor attachment)	100	Hours		
SMALL EQUIPMENT					
21	Sump Pump (under 50 GPM) with sediment bags	30	Days		
22	Compactor, Vibratory Plate 24", 5,000 Lb. Blow	30	Days		
23	Generator (5KW)	30	Days		

Item	Description	Qty	Unit	Unit Price	Total
24	Chainsaw	24	Hours		
25	Dewatering Pump (300 GPM) with sediment bags	30	Days		
26	Push Mower (5.5HP, 22- inch cut)	500	Hours		
27	Riding Mower (36 to 54 inch cut)	300	Hours		
28	String Trimmer	200	Hours		
MATERIALS					
29	Aggregate Base Materials VDOT Type I, 21A/B	100	Tons		
30	Bedding Material, #57 Stone	500	Tons		
31	Select Fill Sand VDOT Type I, MIN CBR 20	1,500	C.Y.		
32	Rip Rap Class I	200	Tons		
33	Rip Rap Class II	200	Tons		
34	Rip Rap Class III	200	Tons		
35	Topsoil (2 inch thick)	2,000	SY		
36	Permanent Seed (less than 0.5% weed content with lime, mulch, and fertilizer, as needed)	5,000	SY		
37	Silt Fence	10,000	LF		
38	Storm Drain Inlet Protection	50	EA		
39	Geotextile Filter Fabric	500	SY		
40	Stone for Erosion Control VDOT Standard EC-1	250	Tons		
41	Degradable Soil Stabilization Fabric VDOT EC-2	1,500	SY		
42	Non-Degradable Geotextile Grid for Slope Stabilization VDOT EC-3	1,500	SY		
43	Turbidity Curtain (DCR Type I)	300	LF		
44	Offsite Material Disposal - Debris and Excavated Soils	500	CY		
45	Off-Site Material Disposal (Dredge) – Soils, Sediment and Debris removed from below the waterline at pond locations	1,500	CY		

LABOR

Item	Description	Qty	Unit	Unit Price	Total
46	Field Supervisor with Hand Tools	2,080	Hours		
47	Skilled Laborer with Hand Tools	6,240	Hours		
48	Unskilled Laborer with Hand Tools	6,240	Hours		
49	Certified Flagman	240	Hours		

MISCELLANEOUS

50	Herbicides – Includes application, equipment, safety gear, and warning signs	100	Gal.		
51	Pesticides – Includes application, equipment, safety gear, and warning signs	50	Gal.		
52	Traffic Control, including crash truck and arrow board (single lane closure)	5	Days		
53	Construction Surveying	24	Hours		
54	Heavy Equipment Mobilization	8	Lump Sum		

GRAND TOTAL (Items 1-54): \$ _____

Work shall begin within five (5) days of receipt of request. YES / NO (Circle one)

Bidder has submitted the following with their BID FORM:

Proof of certification as a commercial applicator or registered technician as required by the Virginia Department of Agriculture and Consumer Services to apply herbicides/pesticides.

YES / NO (Circle one)

If not included with the REVISED BID FORM, the successful bidder must provide certification prior to award of the contract.

References: Indicate below a listing of at least three (3) recent references for whom you have provided similar services. Include the date services were furnished and the name, address, and phone number of the person we have your permission to contact.

	<u>Client/Address</u>	<u>Date</u>	<u>Contact Person</u>	<u>Phone No.</u>
1)	_____	_____	_____	_____

2)	_____	_____	_____	_____

3)	_____	_____	_____	_____

Bidder has examined copies of all the Bid Documents including the following Addenda:

<u>Date</u>	<u>Number</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

BIDDER:

Company Name _____

Address _____

Person Quoting _____ Title _____

Telephone _____ Fax No. _____

Federal ID No. _____ E-mail address: _____

I certify by my signature below that I have received the documents associated with this bid/proposal and understand that the review for completeness of these bid documents and the understanding and comprehension of the bid specifications is solely my responsibility; base on this, by my signature below I waive all rights to future claims against the City of Suffolk that the documents were incomplete or not understandable.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same equipment/materials/service and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

I certify that the bidder represented herein is eligible to bid with respect to all applicable sections of State and Local Government Conflict of Interests Act, Code of Virginia, Section 2.1-639.1 et. seq.

Signature _____ **Date** _____
(Person signing bid must show title or authority to bind the firm in a contract.)