



INVITATION FOR BID

City of Suffolk

IFB #18096-CN

May 2, 2018

Purchasing Division

442 West Washington Street, Room 1086

Suffolk, VA 23434

Phone: (757) 514-7522 Fax: (757) 514-7524

<http://www.suffolkva.us/739/Purchasing-Division>

ADDENDUM NO. 1

Towing and Recovery Services

The City of Suffolk's Invitation for Bid (IFB) No. 18096-CN has been amended to include the following clarifications/revisions:

On the BID FORM, under both "Light-Duty" (Item #6) and "Medium/Heavy/Super-Duty" (Item #8) vehicles/equipment, the contractor is allowed to provide a surcharge per trip for weekend or holiday service. "Weekend or holiday service" shall be defined as follows:

- "Weekends" shall begin at 12:01 a.m. Saturday and end at 11:59 p.m. on Sunday.
- Holidays shall begin at 12:01 a.m. on the date of the holiday and end at 11:59 p.m. at the end of that day. Holidays will include:
 - New Year's Day
 - Lee-Jackson Day
 - Martin Luther King Jr. Day
 - George Washington Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Columbus Day
 - Veterans Day
 - Thanksgiving Day
 - Christmas Day

Clarifications:

- Prices quoted for "recovery" of vehicles (overturned equipment, etc.) shall be billed at an "hourly" rate. If that same vehicle is towed away from the scene, an additional price will be billed at the "flat rate per tow" fee.

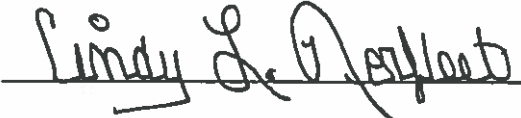
- Unit prices quoted on the BID FORM---whether prices are hourly, fixed, or per mile--- shall be for one incident, regardless of the quantity of trucks, equipment, or staff that is required to provide the service for that particular incident.
- The contractor will not be responsible for providing tires when requested to change a flat tire. Spare tires will be available (or provided by the City).

The Bidder will be required to acknowledge his/her receipt and acceptance of Addendum Number 1 on the BID FORM.

The date for receipt of bids will remain at 3:00 p.m. on May 10, 2018.

If you have any questions regarding this Addendum, please contact Cindy Norfleet, Senior Buyer, at (757) 514-7522, or via e-mail at cnorfleet@suffolkva.us

CITY OF SUFFOLK, VA



Cindy L. Norfleet, CPPB, Senior Buyer