



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #18081-JS
April 30, 2018

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for the Companion Services for Elderly and Disabled has been amended.

The following questions and answers are incorporated in the bid:

Q1: Who is the current contractor?

A1: Accessible Home Health Care.

Q2: What is the FY 2016 and FY2017 contract price?

A2: The billings for FY 2016 was \$120,227.28; the billings for FY 2017 was \$163,142.10.

Q3: What is the average number of clients per contract period?

A3: Approximately 30.

Q4: Can the current employees be allowed first choice at staffing?

A4: The City has not made this a requirement. However, the City encourages it for the sake of continuity of the service to the clients.

Contract Officer:


Jay Smigielski, Purchasing Agent.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us. It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.