



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #18083-JS
May 1, 2018

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Temporary Labor Services has been amended.

The following questions and answers are incorporated in the bid:

Q1: What are the duties and skillsets requirements for temporary assignments? What will the workers be doing?

A1: The City has a wide variety of skills and positions that it may need temporary services, ranging from general labor such as grounds keeping to more skilled and educated tasks like social services to highly complex projects such information technology project management. Offerors are to provide a list of positions that they have available and the prices of each position. Price ranges for each position is acceptable. Mark ups percentages (cost plus) will not be accepted.

Contract Officer: _____

Jay Smigielski, Purchasing Agent,

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.