



CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

ADDENDUM NO. 1

City of Suffolk
IFB #18105-JS
May 24, 2018

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Invitation for Bid (IFB) for IFB 18105-JS for Custodial Services for the Department of Capital Projects has been amended.

All bid submittals shall conform to this Addendum. Bidders are responsible for familiarizing themselves with the modifications and the effect they may have on the scope of work.

The following questions and answers are incorporated in the bid:


Q1: Can you provide the previous bid tab?

A1: The previous bid tab is attached. The previous bid form is also attached. Please note the changes to the locations.

Q2: Who is current provider?

A2: TJC Janitorial Inc. is the current provider.

Contract Officer:


Jay Smigielski, Purchasing Agent,

All other specifications, provisions, terms and conditions are unchanged.

Bidder shall acknowledge receipt of addendum on Bid Form. Failure to do so may result in disqualification of bid.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us

Custodial Services

All bids subject to verification

Bid Item Number	Number of Weeks	Bidder		Bidder		Bidder		Bidder		Bidder		Bidder	
		TFC Janitorial	extension	E.C. Management	extension	Eagle Investment Consulting	extension	Titanite maintenance	extension	Virginia Building Maintenance	extension	A & B Cleaning Service	extension
1	52	\$ 104.00	\$ 5,408.00	\$ 94.35	\$ 4,906.20	\$ 90.43	\$ 4,702.36	\$ 200.00	\$ 10,400.00	\$ 175.00	\$ 9,100.00	\$ 185.74	\$ 9,658.48
2	52	\$ 81.00	\$ 4,212.00	\$ 66.42	\$ 3,453.84	\$ 149.99	\$ 7,799.48	\$ 200.00	\$ 10,400.00	\$ 250.00	\$ 13,000.00	\$ 137.81	\$ 7,166.12
3	52	\$ 35.00	\$ 1,820.00	\$ 60.77	\$ 3,160.04	\$ 74.30	\$ 3,863.60	\$ 200.00	\$ 10,400.00	\$ 205.00	\$ 10,712.00	\$ 75.90	\$ 3,946.80
4	52	\$ 133.00	\$ 6,916.00	\$ 301.73	\$ 15,689.96	\$ 395.95	\$ 20,589.40	\$ 250.00	\$ 13,000.00	\$ 236.00	\$ 12,272.00	\$ 249.64	\$ 12,981.28
5	52	\$ 102.00	\$ 7,304.00	\$ 171.41	\$ 8,913.32	\$ 142.42	\$ 7,405.84	\$ 250.00	\$ 13,000.00	\$ 178.25	\$ 9,269.00	\$ 265.65	\$ 13,813.80
6	52	\$ 277.00	\$ 14,404.00	\$ 302.20	\$ 15,714.40	\$ 148.59	\$ 7,726.68	\$ 200.00	\$ 10,400.00	\$ 236.00	\$ 12,272.00	\$ 281.60	\$ 14,643.20
7	52	\$ 140.00	\$ 7,280.00	\$ 28.18	\$ 1,465.36	\$ 119.71	\$ 6,224.92	\$ 125.00	\$ 6,500.00	\$ 200.00	\$ 10,400.00	\$ 241.66	\$ 12,566.32
Total		\$ 47,424.00	\$ 53,303.12	\$ 59,312.28	\$ 74,100.00	\$ 77,025.00	\$ 74,776.00						

Bid Item Number	Number of Weeks	Bidder		Bidder		Bidder		Bidder		Bidder	
		American Facility	extension	Maintenance Perfection	extension	HKL inc.	extension	Ms. Clean	extension	Accomplished Cleaning	extension
1	52	\$ 290.00	\$ 15,080.00	\$ 150.00	\$ 7,800.00	\$ 565.00	\$ 29,390.00	\$ 330.00	\$ 17,160.00	\$ 300.00	\$ 15,600.00
2	52	\$ 225.00	\$ 11,700.00	\$ 250.00	\$ 13,000.00	\$ 370.00	\$ 19,240.00	\$ 350.00	\$ 18,200.00	\$ 500.00	\$ 26,000.00
3	52	\$ 212.00	\$ 11,024.00	\$ 200.00	\$ 10,400.00	\$ 170.00	\$ 8,840.00	\$ 240.00	\$ 12,480.00	\$ 250.00	\$ 13,000.00
4	52	\$ 378.00	\$ 19,656.00	\$ 300.00	\$ 15,600.00	\$ 400.00	\$ 20,800.00	\$ 800.00	\$ 41,600.00	\$ 1,000.00	\$ 52,000.00
5	52	\$ 315.00	\$ 16,380.00	\$ 200.00	\$ 10,400.00	\$ 255.00	\$ 13,260.00	\$ 240.00	\$ 12,480.00	\$ 850.00	\$ 44,208.00
6	52	\$ 378.00	\$ 19,656.00	\$ 600.00	\$ 31,200.00	\$ 310.00	\$ 17,360.00	\$ 400.00	\$ 20,800.00	\$ 975.00	\$ 50,708.00
7	52	\$ 225.00	\$ 11,700.00	\$ 500.00	\$ 26,000.00	\$ 220.00	\$ 11,440.00	\$ 300.00	\$ 15,600.00	\$ 450.00	\$ 23,400.00
Total		\$ 205,196.00	\$ 114,400.00	\$ 120,120.00	\$ 138,320.00	\$ 224,900.00					

BID FORM

TO: City of Suffolk, VA
 Purchasing Division
 442 W. Washington Street, Room 1086
 Suffolk, VA 23434

BID: Custodial Services
DUE: May 21, 2015
TIME: 3:00 p.m., Local

_____ (Company) agrees to furnish all labor, equipment, and supplies to provide Custodial Services on an AS NEEDED BASIS for City of Suffolk owned and/or operated facilities in accordance with specifications and conditions herein.

Annual amounts will be based on 52 weeks a year.

<u>Location</u>	<u>Service</u>	<u>Frequency</u>	<u>WeeklyAmount</u>	<u>Annual Bid Amount</u>
Municipal Center	Buffing Floors	1 day/week	\$_____	\$_____
Police Headquarters	Buffing Floors	2 days/week	\$_____	\$_____
Animal Control	General Cleaning	2 days/week	\$_____	\$_____
Public Utilities Ops Center	General Cleaning	2 days/week	\$_____	\$_____
Public Works Mobile Units(8)	General Cleaning	2 days/week	\$_____	\$_____
Human Resources Bldg	General Cleaning	2 days/week	\$_____	\$_____
Public Works Public Restrooms	General Cleaning	5 days/week	\$_____	\$_____
Total Annual Bid Amount				\$_____

Award will be determined based on Annual Bid Amount

Bidder shall submit with his/her BID FORM a complete list of materials Contractor proposes to supply in the performance of this contract, to include type, manufacturer, brand name, and manufacturer's number, etc. Contractor shall be required to submit and keep current MSDS/SDS sheets at the job site.