



CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

ADDENDUM NO. 3

City of Suffolk
IFB #18105-JS
June 15, 2018

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Invitation for Bid (IFB) for IFB 18105-JS for Custodial Services for the Department of Capital Projects has been amended.

All bid submittals shall conform to this Addendum. Bidders are responsible for familiarizing themselves with the modifications and the effect they may have on the scope of work.

The following questions and answers are incorporated in the bid:

- Q1: The first page says to "submit entire IFB as your bid package". Does this mean that all 42 pages need to be submitted with the completed forms?
- A1: Yes, submit all pages. However, addendums do not have to be submitted but they are to be acknowledged on the bid form.
- Q2: Should a clear/legible list of employees' names, social security numbers, etc. be included with the bid or only if the bid is awarded?
- A2: Upon award.
- Q3: After reviewing Addendum No. 2 with the current weekly rates, it totals \$207,653.68 annually. Is this the accurate current rate, because it differs from the \$47,424.00 listed as TJC's bid amount.
- A3: The overall billing was increased due to new locations and services being added.

PLEASE NOTE UPDATED BID FORM (see Addendum # 2). The updated bid form is to be submitted.

Contract Officer:


Jay Smigielski, Purchasing Agent.

All other specifications, provisions, terms and conditions are unchanged.

Bidder shall acknowledge receipt of addendum on Bid Form. Failure to do so may result in disqualification of bid.

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at jsmigielski@suffolkva.us