



Request for Proposal

City of Suffolk
RFP #18117-CN
July 11, 2018

Purchasing Division
442 West Washington Street, Room 1086
Suffolk, VA 23434
Phone: (757) 514-7520 Fax: (757) 514-7524
<http://www.suffolkva.us/739/Purchasing-Division>

ADDENDUM NO. 1

Electronic Lock System for Traffic Signal Cabinets

The City of Suffolk's Request for Proposal (RFP) No. 18117-CN has been amended to include the following questions:

Question 1: How many locks, keys, and charging stations are required for this RFP?

As specified in the RFP, the City currently owns one hundred (100) traffic signal cabinets. It is anticipated that the system will include approximately 100 locks, 6-9 keys, and 2 chargers. Since we are asking the respondents to the RFP to provide us with information regarding their individual system, the number of locks, keys, and chargers may vary based on differences in each system offered. Cost proposal provided in your submitted proposal should be based on Section 7.0 (Item E) and should include all features of your suggested system (based on the 100 existing traffic signal cabinets). Breakdown of costs should be detailed enough to include future purchases for additional cabinets.

Question 2: I feel like my system will meet/exceed the specifications of the Request for Proposal. Will you accept an alternate?

The City is utilizing a Request for Proposal (RFP), rather than an Invitation for Bid (IFB), because we would like to see what products/systems are offered that will meet the City's need for an electronic lock system. We are asking for proposals so that we can review each individual system offered to determine which will best serve the City's needs. The system specified in the RFP conveys the functionality and features desired by the City. Your product may be somewhat different, but still meet the needs of the City.

Alternate systems (similar to that specified) are expected and will be reviewed and evaluated based on the Evaluation Criteria outlined in Section 8.0 of the RFP.

Deadline for submitting proposals will remain at 3:00 p.m. July 24, 2018.

If you have any questions regarding this Addendum, please contact Cindy Norfleet, Senior Buyer, at cnorfleet@suffolkva.us

It is the Offeror's responsibility to ensure they have read all addendums and incorporated them in their proposal.

CITY OF SUFFOLK, VA

A handwritten signature in black ink that reads "Cindy L. Norfleet". The signature is written in a cursive style with a large, looped "N" at the end.

Cindy L. Norfleet, CPPB
Senior Buyer