



# CITY OF SUFFOLK

P.O. BOX 1858, SUFFOLK, VA, 23439-1858, T: (757) 514-7520; FAX (757) 514-7524

## ADDENDUM NO. 1

City of Suffolk  
RFP #19103-JS  
May 31, 2019

Purchasing Division  
442 Market Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Voluntary Benefits for City Employees has been amended.

The following questions and answers are incorporated in the RFP:

Q1: Will proposals from Brokers be accepted?

A1: Yes, the City will accept proposals from Brokers.

Q2: What is the occupation of employees in the census?

A2: See Attachment.

All other information remains unchanged.

Contract Officer:

  
Jay Smigielski, Purchasing Agent

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.