



# CITY OF SUFFOLK

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## ADDENDUM NO. 12

City of Suffolk  
IFB #20050-AG  
April 30, 2020

Purchasing Division  
442 W. Washington Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

### Joint Operations Facility (Parks & Recreation /Police)

The Invitation for Bid (IFB) for Joint Operations Facility (Parks & Recreation/ Police) originally issued January 30, 2020 has been amended as follows:

#### BID OPENING INSTRUCTIONS

*“Due to restrictions surrounding the COVID-19 pandemic, public access to City facilities is currently prohibited. Therefore, Bids will be received by Purchasing Division staff on MAY 14, 2020, at the City Hall loading dock between the hours of 2:00 p.m. and 3:00 p.m. ONLY. ALL BIDS MUST BE SUBMITTED AT THIS LOCATION PRIOR TO 3:00 P.M. The loading dock is located on the west side of the City Hall building, along Henley Place, across from the Suffolk Police Department building and parking area. Bids will not be accepted at any other building access location.*

*Bids will be opened and announced by Purchasing Division staff via audio/video teleconference at 3:30 p.m. (local prevailing time) on the day bids are received.*

*To participate in the audio portion of the teleconference: dial (408) 418-9388; when prompted for an access code or meeting number, enter “711 300 448”; and, follow the instructions provided by the system. If prompted for a meeting or event password, enter “20050”. You may also witness the announcement of received bids as they are opened using WebEx: <https://suffolk.webex.com/suffolk/onstage/g.php?MTID=e6ce4dd4b4c4d5ce9df19a89ad68e5a0a> Participants will be required to enter their first name, last name and email address in order to Join the event.*

*The actual process of opening and announcing Bids is expected to occur quickly. Therefore, those wishing to participate are encouraged to join the video and/or audio portions of the teleconference in advance of 3:30 pm.”*

SPECIFICATIONS:

- Remove all references “Joint Operations Facility - Phase 2” and replace it with “Joint Operations Facility”.
- Spec Section 00300 BID FORM
  - **REPLACE** original and all previously issued Bid Forms.

Contract Officer: \_\_\_\_\_ *Amy Gardner* \_\_\_\_\_  
Amy Gardner, CPPB, Senior Buyer

If you have any questions regarding this Addendum, please contact Amy Gardner, Senior Buyer at [agardner@suffolkva.us](mailto:agardner@suffolkva.us) .

Acknowledged by: \_\_\_\_\_ Date: \_\_\_\_\_