



# CITY OF SUFFOLK

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## ADDENDUM NO. 2

City of Suffolk  
RFP #20067-KP  
February 27, 2020

Purchasing Division  
442 W. Washington Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/739/Purchasing-Division>

The Request for Proposal (RFP) 20067-KP for Cost Allocation Plan has been amended.


The following questions and answers are incorporated in the RFP.

Q 1: In section 7, Guarantees By Consultant, Section B – “This City will successfully recover Federal and/or State funds in excess of the fees, due solely to consultant’s plan, before fees are due.” Does “successfully recover” refer to receipt of the funds or the plan being accepted? Plans are prepared and filed well before the 12/31 deadline, typically by June/July for our firm, but the funds are not dispersed until April or May of the following year.

A1: The definition of “successfully recover” refers to the receipt of funds. The Consultant does not have to wait until April/May to bill for its services.

All other information remained unchanged.

Contract Officer: \_\_\_\_\_



Kelly Pittman, Buyer

If you have any questions regarding this Addendum, please contact Kelly Pittman, Buyer at [kpittman@suffolkva.us](mailto:kpittman@suffolkva.us).

It is the responsibility of the offeror to ensure that they have read and met specifications of all addendums in their proposal.