



# CITY OF SUFFOLK

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## ADDENDUM NO. 2

City of Suffolk  
RFP #21064-JS  
February 5, 2021

Purchasing Division  
442 Market Street, Room 1086  
Suffolk, VA 23434-5237  
Phone: (757) 514-7520 / Fax: (757) 514-7524  
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) for Engineering Services for Traffic Signal Timing Contract has been amended.

The following question and answer is incorporated in the RFP:

Q1: As this is a professional services contract and professional liability insurance is required, is it envisioned that the IT maintenance listed in Section 2.0 Background will require a bonded contractor, or will the potential maintenance work be limited to network equipment programming and troubleshooting and fall within the limits of professional services?

A1: Maintenance work will be limited to network programming and troubleshooting and will fall within the limits of professional services/

Q2: Also, are you looking for only our key personnel on the organization chart? The RFP requests a "resume for each designated individual."

A2: Key personnel only is sufficient, but Offerors are encouraged to provide any personnel that will aid the City in its selection.

Q3: RFP pages 24-27, please clarify if any of these forms need to be submitted from subconsultants.

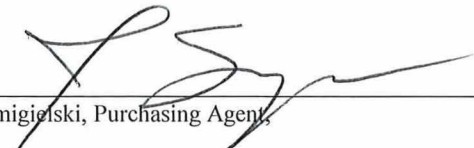
A3: Subconsultants do not need to submit the forms.

Q4: RFP Page 9, Section E.2, please confirm the maximum five does not include subconsultants projects.

A4: Projects as prime consultant are preferred, but performance as subconsultants will be considered.

All other information remains unchanged.

**Contract Officer:**

  
Jay Smigielski, Purchasing Agent

If you have any questions regarding this Addendum, please contact Jay Smigielski, Purchasing Agent at [jsmigielski@suffolkva.us](mailto:jsmigielski@suffolkva.us)

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.