



CITY OF SUFFOLK

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ADDENDUM NO. 1

City of Suffolk
RFP #21107-JA
May 3, 2021

Purchasing Division
442 Market Street, Room 1086
Suffolk, VA 23434-5237
Phone: (757) 514-7520 / Fax: (757) 514-7524
<http://www.suffolkva.us/purchasing>

The Request for Proposal (RFP) 21107-JA for Temporary Labor Services I Information Technology has been amended. The following information and questions and answers are hereby made a part of the Contract Documents for RFP 21107-JA as fully and completely as if the same were fully set forth therein:

QUESTIONS

Q1: What specific positions is the City looking for?

A1: The City has a wide variety of skills and positions that it may need temporary services, ranging from general labor to more skilled and educated tasks. Offerors are to provide a list of positions that they have available and the prices of each position. Price ranges for each position is acceptable. Proposals that have only mark ups percentages (cost plus) will not be accepted.

Q2: Is there an incumbent and what is the estimated annual spend?

A2: The City does not budget for temporary services. Below is a list of the incumbents and last year's spend. It should be noted that the last three were firms that specialize in Information Technology temporary labor. The top two were firms that specialized in general services, which is being solicited separately through RFP 21116-JS. Information on the Temporary Services RFP may be found at http://apps.suffolkva.us/bids/bid_search_all.jsp

Peopleshare - \$137,491
AppleOne Employment Services - \$25,084
Apex Systems - \$191,417
Tier PM - \$0
Insight Global - \$67,040

The City also spent \$74,535 in temporary services from vendors not under contract due to the specialized services required.

All other information remains unchanged.

Contract Officer: *Julie Allison*
Julie Allison, VCA, Buyer

If you have any questions regarding this Addendum, please contact Julie Allison, VCA, Buyer at jallison@suffolkva.us.

It is the responsibility of the offeror to ensure that they have read and met the specifications of all addendums in their proposal.